

GMST Minutes 2/10/14

Present: Pham, Ontiveros, Cohen, Idler, Jackson, Hilliard

Absent: Mische (due to illness)

Agenda Item 1: Budget review with treasurer

GMST ran an almost 3000 dollar deficit this fall. Much of this went to PCA and increased coach staffing.

We have 17,745 in reserves, which is below the 20K comfort level threshold per the treasurer. It is hard to judge the influx of Spring registrations, but hopefully we will net an additional 1000.

President suggests that during the spring meeting we should talk about whether or not to increase fees for the summer. We could also raise the volunteer fees. We need to find out the cost for the non-resident pass fee for the summer meeting. Flyers for the summer need to be done by April.

Discussed hanging the banners for Spring. Will let the city know ahead of time to hang the banner and post additional flyers to promote Spring registration.

Action point: Will vote on fees at April meeting. We'll have a better sense of fundraising at that point as well.

Agenda Item 2: PCA Coaches' Clinic

Clinic is scheduled on March 2 from 2-4 at the Residence Inn off of Greenbelt Rd. They are providing a meeting space free of charge. We'll contact the Venits about opening it to PMSL. We will charge 20 per coach to attend.

President Ontiveros would like to add a parent workshop that costs 875. Table discussion about merits of this. President Ontiveros feels this would be a positive thing to present to city council and would give us a better sense of whether this is a worthwhile thing to maintain year to year. This is part of the push for non-profit status. It's hard to fundraise unless you can tell businesses this is tax deductible. We could either charge a nominal fee or offer a volunteer point for attendance. We can talk to Parks and Rec Advisory Board- Lita Mack. Early or mid-May would be the target date for the Parent Workshop.

Treasurer said his company said if team gets non-profit status, his company would do a sponsorship

ALM Hilliard suggests talking to Erv Beckert who had looked into 501 status a few years ago

Action point: none, discussion tabled for later in meeting

Agenda Item 3: Mission statement

President Ontiveros starts discussion about mission statement. Suggests minor tweaks to mission statement "as an athlete and a person" as an addition.

VP Cohen notes that this segues into a discussion about the code of conduct so we can keep things positive and mission focused.

VP Cohen presents the code of conduct, added a disciplinary policy for parents, coaches and swimmers, discussed the section about the board being informed about a coach being removed from the meet or practice.

Action point: VP Cohen will add some language to the document and resend for approval.

Agenda Item 4: 501c3 status

Update from Pres. Ontiveros: secured a volunteer CPA to help with the non-profit status, he is organizing the paperwork and will meet with Sultana in the next few weeks to finish the papers and send it to the IRS, Marilyn Clune already did the 2 page narrative, Treasurer Pham has provided the last 4 years of financials. We do have to include 3 things in the bylaws: a purpose clause, a dissolution clause, a conflict of interest policy; Randy read the suggested language to be added to the bylaws – motion passed on purpose clause, dissolution clause, discussion of potential conflict of interest issues as to hiring/raises, once the application is submitted the funds received from that point forward can be claimed as a tax deduction, this does change the filing status each year

Agenda Item 5: team management issues

Pres. Ontiveros updates that there was an issue with the head coach and a parent about a swimmer wanting to swim in a meet and Stacey determining that the swimmer wasn't ready for the meet. Pres. Ontiveros was brought in to mediate the discussion. There have also been issues with payment on the Black History Meet. There have been some issues with unregistered swimmers to swim.

Action point: will discuss these issues with head coach, clarify the policy on unregistered swimmers being in the pool

[session closed for discussion related to coaching contracts]

[session reopened]

Agenda Item 6: schedule for the season

VP Cohen: schedule for the upcoming season, t-shirt design competition = April, May 4th TT, May 14th and 15th open registration, May 17th is cap and shirt order time, Sieglinde Peterson is in contact with SwimPro about suits and fittings, get banners up before walk in registration – Treasurer Pham will handle this

ALM Hilliard thinks it would be helpful if in the summer time we could put out a big banner advertising the swim team. Discussion about branding.

Winter/Spring events: BHM is coming up. About 20 from Greenbelt are swimming. Discussed possible movie night in April – Akeelah and the Bee.

Action point: ALM Idler will put out the newsletter. Treasurer Pham will arrange for the banners to be hung.

Agenda Item 8: ongoing business

Discussion about ongoing business and upcoming status meeting with the city.

Action point: Board will continue working on code of conduct via email. Treasurer Pham says the city group contribution status meeting will be soon and he and Pres. Ontiveros will attend.

Meeting adjourned.