

GMST Board Meeting May 12, 2015

Agenda

1. GMST Transgender Policy and discussion with Early family
2. Treasury update
3. Update on social events and fundraising opportunities, including possible yard sale
4. Website update
5. Registration process
 - *Credit cards?
 - *Later time for walk-in registration?
 - *Health information on registration form?
6. Summer schedule
7. Organizing volunteers for summer
8. September Board elections
9. Summer coaching roster and long-range coaching planning
10. Buddy up system

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1. GMST Transgender Policy
 - a. USA Swimming Policy (see PDF)
 - b. League Policy re: Swimwear
 - I. Rules for **Swimming** Competition
 2. Competitor Eligibility
 - g. Swimwear Design
 - 1) Swimsuits worn for competition shall not cover the neck, extend past the shoulder, nor past the knee.
 - 2) Swimsuits worn for competition must be non-transparent and conform to the current concept of the appropriate.
 - 3) The Referee shall have the authority to bar offenders from the competition until they comply with the rule.
 - 4) Medical waiver requests may be submitted to the League President at least 48 hours prior to the meet.
2. Treasury Update
3. Social events and fundraising
 - a. Karaoke Night
 - b. Movie night?
 - c. Yard Sale?
 - d. Other thoughts?
4. Website update (<http://www.greenbeltswimteam.com/>)
5. Registration process
 - *Credit cards?

- *Later time for walk-in registration?
- *Health information on registration form?

6. Summer Schedule

5/3: Time trials
 5/9: Talent show
 6/1: Summer afternoon practice starts
 6/14: New Carrollton time trials (tentative)
 6/19: Team Evening potluck
 6/20: Meet #1
 6/23: Last Day of School for Prince George's County Public Schools
 6/24: Morning practices begin
 6/27: Meet #2
6/28: Adelphi Long Meet Luau (DOES THIS WORK?)
 7/4: Meet #3
 7/11: Meet #4
 7/18: Meet #5
 7/25: Divisionals Meet & End-of-Season Banquet & Splash Party
 8/1: All-Star Meet & Coaches' Dinner

7. Summer Volunteers

Referee - Erv Beckert (no backup needed, starter is sort of an understudy)
 Requirement is one year as starter plus one year as stroke and turn plus one meet shadowing.

Starter - Khanh (Robert and possibly Jen Paterson shadowing)
 Requirement is one year as stroke and turn and Starter training and one meet of shadowing.

Meet Manager - Marc (no backup needed yet)

B Meet Manager - Marc? or me? or other
 The B Meet Manager is in charge of coordinating volunteers for the B meets and should be on site before the start of the meet through the end of the meet coordinating and solving problems. The B meet manger also should coordinate with the opposing team before and after the event. This position requires one full year of volunteering at an advanced position.

Data Manager - Karen (need a backup/B Meet data manager)
 The Data Manager inputs all of the swimmer results and data into the system. This position requires one full year of volunteering at an advanced position, moderate computer skills, data manager training, and understudy for a meet under the current data manager.

Clerk of Course - Leah (no backup needed yet)

Head Timer - Michael Stevens (not sure if we need a backup)

This is the head timer. This position assists and trains new timers and serves as a backup for all timers. It requires one full year of volunteering as a timer and one meet of shadowing.

Concession Head - ?

The Concession Head coordinates food donations and supply purchases before the meet to assure sufficient supplies. They direct assistants and run the concession stand throughout all home meets. This position requires one year of volunteering at concession stand or similar position.

Head Ribbon Writer - ?

The Head Ribbon Writer prepares ribbons based on results provided by the Data Manager. They direct assistant and should be at all home and away meets. This position requires one year of volunteering at ribbon writer or similar position.

Head Judge - me?

The Head Judge checks, consolidates, and prepares results and disqualifications for the Data Manager. The ability to do quick simple math in their head is a huge benefit. This position requires one full year of volunteering as a stroke and turn judge and current stroke and turn certification.

Stroke and Turn Judge - (We have a few but many are 'upgrading'
Need maybe four new)

Stroke and Turn Judges judge swimmers strokes and turns for legality to keep the meet fair and to help instruct the swimmers. This position requires one year of volunteering at any position, current stroke and turn certification, and shadowing for a meet under a current judge.

Timing, concession assistant, clerk of course assistant, ribbon writer assistant, etc (many) -

A willingness to help out and a kid at the meet! Please help us run the meet as we are ALL volunteers and we need help to balance the load :)

8. September Board Elections

9. Summer coaching roster and long-range coaching

a. Summer roster

- i. Developmental- Emma Grier
- ii. 8 under Kristine/Stacey
- iii. 9/10 Clara/Stephen

- iv. 11/12- Kevin/Haley
- v. 13 over Nick
- b. Long-range coaching
 - i. USA Swimming Description of head coach

The role of the Head Coach may vary depending on the organizational model of the club. For example, a coach owner will take on different financial responsibilities than a coach employed by an institution or a parent board. However, regardless of structure, certain basic responsibilities fall to the Head Coach. These can be divided into "dry side" and "wet side" responsibilities. Dry side responsibilities refer to responsibilities away from the pool deck while wet side responsibilities refer to those responsibilities directly related to coaching the athletes in the pool. Here is a sample list of responsibilities.

WET SIDE RESPONSIBILITIES

- Oversees all levels of swimming: designs and plans for all groups
- Directly coaches at least one group
- Educates and supervises all coaches
- Sets practice schedule
- Sets practice groups
- Attends highest level of competition and sees that all swim meets are attended by a team coach
- Determines meet schedule for team
- Oversees individual and team entries
- Supervises athletes at meets
- Sets attendance and discipline policies for swimmers

DRY SIDE RESPONSIBILITIES

- Prepares a monthly report
- Plans or help develop budget
- Member of nominating committee for team officers
- Assists in fundraising
- Maintains office hours
- Attends pertinent meetings (team, LSC, etc.)
- Oversees communication: web site, newsletters, meet information, publicity, team records
- Oversees purchase of equipment
- Runs parent education programs
- Writes checks as authorized